

City of Cambridge  
Regular City Council Meeting  
Monday December 20, 2021  
6:30 P.M.  
Cambridge Community Building, 722 Patterson Street

The Cambridge City Council met in open and public session at the Cambridge Community Building, 722 Patterson Street on Monday December 20, 2021 at 6:30 P.M. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf. Absent was City Council Member Tony Groshong. Also present were City Clerk/Treasurer Kandra Kinne, City Attorney Lisa Shifflet and Utility Supervisor David Houghtelling. Visitors present were Genny Kubik for the *Valley Voice*, Dyanna Miller, John Kutnink and Larry Maatsch for the Cambridge Rescue Squad and Jessica Fisher for *Tri Valley Health Systems*.

Mayor Gunderson led those present in the Pledge of Allegiance. Mayor Gunderson announced the Open Meeting Act is posted on the east wall of the meeting room and available for public inspection.

Affidavit of Publication: Notice of the meeting was published in the Valley Voice on Thursday December 16, 2021, the designated method of giving notice. A copy is available at the office of the City Clerk and attached to these minutes.

Consent Agenda: Minutes of December 6, 2021, minutes of December 17, 2021 and the claims report. City Council noted vote should include absent and not voting. Vernita Saylor stated the motion, seconded by Mike Harris, to approve the minutes of December 6, 2021, minutes of December 17, 2021 and the claims report. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present for the minutes of December 6, 2021, December 17, 2021 and the following claims:

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
32480-32491	Payroll	8,514.51	
32492	Ag Valley, Fuel	157.93	
32493	BIC, Purchased Water	2,022.90	
32494	Blue Cross, Blue Shield, Health Insurance	11,233.58	
32495	Cambridge General Store, Supplies	178.84	
32496	Cambridge Super Market, Supplies	34.94	
32497	Card member Services, Supplies	206.55	
32498	Municipal Supply, Supplies	6,976.97	
32499	Northwestern Mutual, Annuity	3,005.57	
32500	Southwest Farm & Auto, Repairs	64.97	
32501	Twin Valleys Public Power, Contract, Utility, Project	50,621.47	
32502	USABLE Life, Insurance	81.00	

	32503	Nebraska Public Health Environmental Lab	30.00	
	32504	Twin Valleys Public Power, Contract	4,782.50	
ACH		Payroll	2,784.44	
ACH		IRS, Federal With holdings	347.90	
ACH		Black Hills Energy, Utility	618.97	
ACH		IRS, Federal With holdings	2,853.04	94,516.08
<u>City Account (General Fund):</u>				
49715-49724		Payroll	3,000.00	
	49725	Harlequin Reader Service, Library Service	29.96	
	49726	Ag Valley, Fuel	30.75	
	49727	Anew Travel Center, Fuel	208.02	
	49728	Bound Tree Medical, Supplies	258.84	
	49729	Cambridge General Store, Supplies	56.99	
	49730	Card member Services, Supplies	217.67	
	49731	CenturyLink, Police Phone	59.96	
	49732	David Gunderson, Mileage	29.23	
	49733	Hackel Construction, Pay Request #4, Pool Project	217,289.27	
	49734	KBK Creative Designs, Jacket	83.00	
	49735	Kevin Banzhaf, Mileage	29.23	
	49736	Matt Volk, Tree Rebate	50.00	
	49737	Miller & Associates, Flood Plain Administration	100.00	
	49738	Mousel, Brooks, Schneider & Shifflet, Attorney Fees	540.00	
	49739	Southwest Farm & Auto, Repairs	42.12	
	49740	Twin Valleys Public Power District, Utility	59.85	
	49741	Faw Motor Company, Battery	153.06	
ACH		IRS, Federal With holdings	497.00	
ACH		Cambridge Telephone, Utility	174.45	
ACH		Black Hills Energy, Utility	730.14	223,639.54
<u>City of Cambridge TIF:</u>				
	1158	Cline Williams, Attorney Fees	600.00	600.00
<u>LB840/ Revolving Loan/ HTC:</u>				
	4487	Card member Services, Supplies	111.04	
	4488	City of Cambridge, Distribution Sales Tax	18,798.90	
	4489	Cross Creek Golf Links, Distribution Sales Tax	5,898.84	
	4490	Mousel, Brooks, Schneider & Shifflet, Attorney Fees	60.00	
	4491	void	0.00	24,868.78
Total:			343,624.40	343,624.40

Reports:

Miller & Associates – proposal to Camera Sewers. Bids were received December 15, 2021 at the office of Miller & Associates. Four bids were received as follows: Hydro-Klean, LLC \$126,395.00, Midlands Contracting \$128,720.00, Ace Pipe Cleaning, Inc. \$175,270.00, and Duke’s Root Control \$212,181.50. The Engineer’s opinion of probable construction costs was \$119,635.00.

The low bid of Hydro-Klean, LLC is 5.6% above the Engineer's opinion of probable construction cost. The Engineers recommended to accept the bid of Hydro-Klean, LLC. Derek Raburn stated the motion, seconded by Jeff Ommert to accept the lowest bid of Hydro-Klean, LLC for the sanitary Sewer CCTV in the amount of \$126,395.00. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Swimming Pool Modifications Application and Certificate for Payment No. 4 in the amount of \$217,289.27. Derek Raburn stated the motion, seconded by Vernita Saylor to approve the Swimming Pool Modifications Application and Certificate for Payment No. 4 in the amount of \$217,289.27. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present. Mayor Gunderson said a Construction Progress Meeting was held December 16, 2021 and the contractor is on time with the project.

Ambulance/Fire Reports – quote for MTS Power Load \$26,119.78. John Kutnink and Larry Maatsch were present for the Cambridge Rescue Squad to request approval to purchase a MTS Power Load for \$26, 119.78. John Kutnink explained the power load would be installed in the 1994 ambulance. Installation would cost approximately \$1,800.00 and will be installed on site in Cambridge. John explained funds are available for this purchase in the Ambulance Memorial Fund and the Fire/Ambulance Sinking fund. Vernita Saylor stated the motion, seconded by Kevin Banzhaf to approve the purchase of the MTS Power Load for \$26, 119.78 and installation. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Planning Commission Reports. The Cambridge Planning Commission met Wednesday December 8, 2021 at the Cambridge Community Building at 5:00 P.M. The Planning Commission approved two site plan and land use permit applications: Silverlight Properties- 40207 Corn Husk Lane for a new residence, GTA Insurance for a new sign at 41504 Harvest Drive. Derek Raburn stated the motion, seconded by Kevin Banzhaf, to approve the Planning Commission report. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Cemetery Report – Cemetery Board Minutes of December 8, 2021. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the Cemetery Board Minutes of December 8, 2021. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Library Report – Library Board Minutes of December 8, 2021. Kevin Banzhaf stated the motion, seconded by Mike Harris to approve the Library Board Minutes of December 8, 2021. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not

voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Museum Report – Minutes of November 17, 2021. Jeff Ommert stated the motion, seconded by Vernita Saylor to approve the Museum Board Minutes of November 17, 2021. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Utility Supervisor Report – Employee Probation Period Recommendation. Dave Houghtelling reported Rob Musil at reached the end of his six month probation and recommended at fifty-cent raise. Dave reported Rob has not had an opportunity to take the water operator certification but Dave would recommend a raise after Rob completed the certification. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve a salary increase of fifty cents per hour for Rob Musil. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

City Clerk/Treasurer Reports. Kandra Kinne reported staff will be preparing for year end and prepare W-2's and 1099s.

City Attorney Reports. Lisa Shifflet reported the Land Bank meeting was held December 9<sup>th</sup> in McCook. Not many attended and they are discussing setting up smaller meeting groups and talked about getting more interest.

Hospital Report. Jessica Fisher reminded the City Council that on February 10<sup>th</sup> the hospital will hold a community health needs assessment and those attending from the City of Cambridge were Vernita Saylor, Mike Harris and David Gunderson.

Unfinished Business:

Tree trimming update – no report.

Discuss Nuisance Abatement Program for 2022. Motion to reconsider/rescind previous action. The City Council discussed the cost before moving forward. After discussion about cost and how the program is run the City Council supported moving forward with the nuisance abatement program for 2022 with West Central Nebraska Development District.

New Business:

Second Reading Ordinance No. 798 –“An Ordinance Amending Chapter 1, Article 1-205 entitled “City Council: Number and Qualifications”; to repeal conflicting ordinances and sections and direct the publication of this ordinance and to provide an effective date. Motion to approve second reading. Mayor Gunderson read Ordinance No. 798 by title. Vernita Saylor stated the motion, seconded by Derek Raburn, to approve the second reading of Ordinance No. 798. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf,

absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present for Ordinance No. 798 as follows:

**An Ordinance Amending Chapter 1, Article 1-205 entitled “City Council: Number and Qualifications”; to repeal conflicting ordinances and sections and direct the publication of this ordinance and to provide an effective date.**

Certificate of Compliance for Maintenance Agreement 2021 with the Nebraska Department of Transportation. Derek Raburn stated the motion, seconded by Vernita Saylor to approve the Certificate of Compliance for Maintenance Agreement 2021 with the Nebraska Department of Transportation. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Renewal of Maintenance Agreement for 2022 with the Nebraska Department of Transportation. Kevin Banzhaf stated the motion, seconded by Derek Raburn, to approve the renewal of maintenance agreement for 2022 with the Nebraska Department of Transportation. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Twin Valleys Public Power District option to provide street lights in Harvest Meadows Fourth Addition on Corn Husk Land and Harvest Drive. The City Council reviewed the proposal from Twin Valleys Public Power District to provide three street lights in Harvest Meadows Fourth Addition at a cost of \$14.25 per light per month. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the proposal from Twin Valleys Public Power District to provide street lights in Harvest Meadows Fourth Addition. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Advertise for Seasonal help Park, Cemetery, and Swimming Pool. The City Council authorized the advertising for seasonal help for the 2022 season.

The City Council set the employee recognition dinner for January 15, 2022 at Town Talk Restaurant. The City Council will hold a special meeting Wednesday December 22, 2021 at 5:00 P.M. for the final reading of Ordinance No. 798. The next regular meeting is Monday January 3, 2022 at 6:30 P.M. Mike Harris stated the motion, seconded by Jeff Ommert, to adjourn at 7:20 P.M. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, absent and not voting was Tony Groshong, none voted no. Motion carried unanimously by City Council Members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor